

MEDITECH Expanse TIP SHEET

Surgery Item Kit Documentation

To document Pre-Op or Post-Op supplies for procedures, the documentation can now be done from all phases of care. Examples of item kits include Pre-Op supplies, Post-Op supplies, Anesthesia Supply charges, OB, Cath Lab Recovery and Interventional Radiology charges.

Go-LIVE Considerations: Implementing this change involves updating existing documentation templates. If a case has been scheduled and documentation has occurred in Preoperative, Holding, Intraoperative, Phase I, or Phase II prior to the time the documentation templates are updated, then the updates will not be visible for that case. In this event, documentation of items/item kits will need to be done in the Intraoperative phase of care.

Name	Active	Mnemonic
Anesthesia Supply Charge Kit	Y	ANESSUPPLY
Basic Cath Kit	Y	MCLKIT1
Interventional Cath Kit	Y	MCLKIT2
IR Supply Kit	Y	MIRKIT1
Nerve Block Kit	Y	NEBLKIT
Pacemaker Generator Change Kit	Y	MCLKIT3
Pacemaker Kit	Y	MCLKIT4
Perfusion Supply Kit	Y	PERSUPKIT
PKMC PACU CHARGE KIT	Y	MPACUCHG
SDS Basic Charges	Y	AOPSKIT
SDS Infant/Pedi Kit	Y	AORPEDIKIT

Item kits are pre-built groups of items that can be used to drop charges on surgical cases quickly.

Items and item kits can be documented from Preoperative, Holding, Intraoperative, Phase I, and Phase II.

SUR Tracker > Patient Case > Document dropdown > (select phase of care) > (select phase of care body button) > Item

The screenshot shows the SUR Tracker interface with the 'Phase I Recovery' section expanded. The 'Area' dropdown is set to 'PACU Phase I'. The 'Items' field is highlighted with a red box and a red arrow pointing to the search icon (magnifying glass) on the right side of the field.

From the phase of care one-time document screen, the Items field should be used to document or add charges to a case.

The Items field is only available after the Area has been entered.

Select the caret in the Item field to perform a search for Item Kits.

Item	Qty Used	Charge Used	Qty Wasted	Charge Wasted	Inventory

Perform an F9 look-up within a blank Item field.

Item Lookup

Search

Kit	Catalog Number
- Anesthesia Supply Charge Kit	
CATHETER IV 14GA 1.25IN RADPQ	3068
CATHETER IV 16GA 1.25IN RADPQ	3062
DRESSING GRMCDL DSC 1IN 4MM BP	4150
SET CATH 1.75IN 20GA 22GA .018	RA-04020
BAG PRSS INFS 500ML INFSRG 3W	950194210
SOLUTION IV 0.9% NAACL 100ML DE	2B1307
SOLUTION IV VFLX LR 500ML LF	2B2323Q
SOLUTION IV 0.9% NAACL 250ML DE	2B1322Q
SOLUTION IV 0.9% NAACL 500ML VF	2B1323Q
+ Nerve Block Kit	
+ SDS Basic Charges	
+ SDS Infant/Pedi Kit	

No items selected

Identifier Mnemonic Name Any Word Catalog Number Category

Kit

Active Inactive Both All Miscellaneous

Select the **Kit** function button on the right-hand side to filter the lookup.

Expand the **Item Kit** header to select the appropriate items or charges for the case.

Item Lookup

Search

Kit	Catalog Number
- Anesthesia Supply Charge Kit	
CATHETER IV 14GA 1.25IN RADPQ	3068
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SOLUTION IV 0.9% NAACL 500ML VF	2B1323Q
+ Nerve Block Kit	
+ SDS Basic Charges	
+ SDS Infant/Pedi Kit	

6 Selected Items

✓	Name	Mnemonic	Alternate Name
✓	CATHETER IV 14GA 1.25IN RADPQ	A367328	
✓	CATHETER IV 16GA 1.25IN RADPQ	A367323	
✓	DRESSING GRMCDL DSC 1IN 4MM BP	A115105	
✓	SET CATH 1.75IN 20GA 22GA .018	A519550	
✓	BAG PRSS INFS 500ML INFSRG 3W	A460915	
✓	SOLUTION IV 0.9% NAACL 100ML DE	AS367965	

Identifier Mnemonic Name Any Word Catalog Number Category

Kit

Active Inactive Both All Miscellaneous

The selected items appear below for review.

Unchecked any item to remove from the list if it is no longer needed or selected by accident. The removed item will not appear in the documentation. Once reviewed, select OK.

Item	* Qty Used	* Charge Used
CATHETER IV 14GA 1.25IN RADPQ [A367328]	1	Yes
CATHETER IV 16GA 1.25IN RADPQ [A367323]	1	Yes
DRESSING GRMCDL DSC 1IN 4MM BP [A115105]	1	Yes
SET CATH 1.75IN 20GA 22GA .018 [A519550]	1	Yes
BAG PRSS INFS 500ML INFSRG 3W [A460915]	1	Yes
SOLUTION IV 0.9% NAACL 100ML DE [AS367965]	1	Yes
Billing Information		

Next use the “Qty Used” column to enter the number of charges to be applied to the case.

To remove any Items, highlight the item and use the small “x” button to remove the charge from the case

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Updated SUR Scheduling Patient Mode Tracker



Overview: The Patient Mode tracker on the Surgical Scheduling Desktop has been updated as follows.

MPI Conversion	Acute Status Board
Clinical	ED Physician Tracker
Administrative	ED Tracker
Ancillary	Patient Care Status Board
Financial	Pre-Admission Testing Home Screen
Ambulatory	Surgery Tracker
Manage Documents	Dietary
Applications Parameter Lists	Emergency Dept
Info Systems	Immunizations
Emulate Person	Oncology
Change Your Own User PIN	Ordering
HCA EBCD Reports	Patient Care
HCA Corporate Reports	Surgical Services
Division Clinical Reports	Dictionaries
Run NPR Report	Reports
Run RD Report	System Management

Scheduler Desktop
Biller Desktop
Director/Manager Desktop
Surgery Public Tracker
Preference Cards/Picklists
Print Surgical Chart
System Management
Dictionaries

The updated tracker can be accessed from the Surgical Services Scheduler Desktop. Select Patient from the options on the side of the desktop.

Search for and select a patient. The tracker displays upcoming cases for that patient.

Date/Time	Duration	Procedure	Surgeon	Acct Number	Status	Location
11/08/24 7:30 am	210	ARTHROSCOPY KNEE/MCL/LCL REPAIR/Right	Surgeon01,Provider	F00000187763	Booked	Surgical Services Department
11/12/24 7:30 am	150	LAPAROSCOPIC CHOLECYSTECTOMY	Surgeon01,Provider	F00000187771	Booked	Surgical Services Department
11/13/24 7:30 am	30	EGD DIAGNOSTIC	Surgeon01,Provider	A00000189430	Booked	Endoscopy

The tracker displays the scheduled date/time of the procedure, duration, procedure with associated laterality, surgeon, account number, case status, and location.

The detail segment displays the facility, the mnemonic for the operating room, the patient's phone number, and the reason for visit.

To view one of the cases on the scheduling grid, highlight the case and click Go to Case on Grid.